



GOVERNMENT OF INDIA
CIVIL AVIATION DEPARTMENT
OFFICE OF DIRECTOR GENERAL OF CIVIL AVIATION

File No: 8/2/2008-LII
Date: 21st February 2012

TRAINING & LICENCING DIRECTORATE
FLIGHT CREW LICENSING CIRCULAR No 1/2012

Subject: **Demonstration of competency for issue of Indian Commercial Pilot licence**

CAR Section 7 Series 'G' Part I lays down the requirements for obtaining Indian pilot's licence or rating on the basis of licence or rating issued by a Contracting State which require the applicant to meet requirements relating to (i) age; (ii) educational qualifications; (iii) medical fitness; and (iv) flying experience and competency as laid down in the appropriate Sections of Schedule II of the Aircraft Rules, 1937.

2. Further, the current 'Guidelines for Conversion of Professional Pilot's Licenses issued in ICAO Contracting States into Indian Professional Pilot's License (Commercial Pilot's License)' allow for acceptance of skill test done abroad provided the test reports are duly authenticated by a representative of the Regulatory Authority of the State where the tests have been performed. It is seen that most State Authorities do not authenticate the skill reports to meet the procedure laid down in the guidelines.

3. It has now been decided by the Competent Authority that all applications for issue of Indian CPL will be accompanied with skill test reports on at least one aircraft type required to be endorsed on the Indian licence in accordance with para 4 of the said CAR.

4. Further, in case IR is not issued by the Contracting State, the skill test carried out in the Contracting State shall not be recognized. For the issue of IR, the applicant shall be required to carry out IR skill test in India.

5. The log books are required to be maintained as per the Rule 67 of the Aircraft Rules, 1937. The destruction, mutilation etc. of any entry in the log books including rendering illegible any entry made will not be accepted and may result in rejection of application.

6. The revised Guidelines for Conversion of Professional Pilot's Licenses issued in ICAO Contracting States into Indian Professional Pilot's License (Commercial Pilot's License) introducing the above are attached at Appendix I.

7. All applications received on or after 1st April 2012 shall be accompanied with skill test report carried out in India.

Sd/-
(J. S. Rawat)
Joint Director General
For Director General of Civil Aviation

OFFICE OF DIRECTOR GENERAL OF CIVIL AVIATION

Guidelines for Conversion of Professional Pilot's Licenses issued in ICAO contracting States into Indian Professional Pilot's License (Commercial Pilot's License)

(A) Applicants must obtain from foreign for submission along with application:-

1. Valid foreign Professional Pilot's License + get verification of license and ratings endorsed on license released to DGCA on e-mail dtl1.dgca@nic.in from issuing State
2. Valid foreign Class-I Medical Assessment from State of issue
3. Authenticated Log book of a period of at least preceding 5 years, which must include information regarding dates, aircraft type(single/Multi) and registration, crew status (PIC, dual etc.), total time, Sectors, Departure-arrival times, day & Nights, X-country flights, instrument time(actual, simulated in aircraft), simulator flying (separately logged). All the entries must be verified by the appropriate authority in the State of Issue of foreign license.
4. Statement of 20Hrs of PIC Cross-country flights / 50 Hrs PIC cross-country flights if IR is also requested. (a flight to a point beyond a radius of one hundred nautical miles from the aerodrome of departure)
5. PIC cross-country flight of not less than three hundred nautical miles in the course of which full stop landings at two different aerodromes shall be made
6. 5Hrs Night Flying as PIC with certificate of 10take offs and 10 of landings
7. For IR issue : Instrument time total =40 Hrs (actual/simulated on aircraft 20 or more+ on simulator 20 or less) and at least 5Hr instrument time on actual/simulated on aircraft in preceding six months (for IR issue)
8. For Multi endorsement on CPL at the time of issue : Please ensure you possess same multi on foreign license and the which is available with valid C of A in India. please produce at least 10 hrs (4 day + 3 night + 1hr day test + 1hr night test + 1hr IR test)of flight training on that multi engine aircraft -and within 6 months General flying test by day and Night with three PIC take off and landings each, and for IR on multi, IR test report with two approaches on that aircraft for which multi -endorsement on license is requested.
9. Please ensure that the flying carried out on single crew certified aircraft is only logged as PIC when aircraft is flown solo during the flying training for issue of CPL (irrespective of holding of PPL) except the General Flying Tests.
10. Please also ensure that all the instrument flying training shall be logged as dual except IR test.
11. In case the regulation of Contracting State requires flying experience less than the flying experience specified in Schedule II of the Aircraft Rules 1937 for the issue of the license then the remaining hours (as required in Schedule II) will be completed in the Contracting State where the licence was issued or in India.

(B) Applicants need to do in India before submission of application:-

1. CPL (Single engine aircraft rating): within the preceding six months of the date of application in DGCA. (i) general flying test by day, (ii) general flying test by night; (iii) a cross-country flight test by day consisting of a flight of not less than two hundred fifty nautical miles in the course of which at least one full stop landing at an aerodrome other than the aerodrome of departure shall be made; and (iv) a cross-country flying test by night consisting of a flight of not less than one hundred twenty nautical miles returning to the place of departure without landing elsewhere and Instrument Rating test (if IR desired) from an approved Flying training institute in India. In case CPL is requested only on Multi engine aircraft then skill tests on the said type will be carried out in India.
2. In case IR is not issued by the Contracting State, the skill test carried out in the Contracting State shall not be recognized. For issue of IR, the applicant is required to carry out IR skill test in India.
3. Signal reception tests report by an approved Flying training institute in India, if not carried out in a flying training institute approved by the regulatory authority of the ICAO Contracting State (validity 6 months).
4. Pass results of Air Regulation and Composite Papers covering (Met + Navigation) in DGCA within preceding 60 months from the date of application.
5. Indian Class-I Medical assessment shall be valid on the date of application.
6. Indian RTR(A) (if flight radio telephony operator's license is not issued earlier)
7. Obtains Verification certificates from respective school Boards examination for 10th and 12th with original certificates (candidate must ensure pass in Physics and Maths separately and recognition of his qualification from AIU)
8. Fees Rs. 5000 for **each** issue and Rs 5000 for each aircraft endorsements/ rating to be submitted in the form of Bank Draft Payable to PAO, DGCA, Ministry of Civil Aviation, New Delhi.

SUBMISSION OF DOCUMENTS AT DGCA HQRS NEW DELHI

Documents at A+B submitted at DGCA reception with appropriate fee and flying experience on CA39
 Note: the applications submitted by the individual or through the flying clubs will only be entertained and the application received from any other source will be sent back without action.

At DGCA reception: Fee draft is sent to Accounts, Date of application is stamped & serial number will be given on application

Application Papers sent to DTL

Examination of papers in DTL as per Sl. No. given + interview on 3rd day of submission (AN)

3 days

- On application date (General Requirement to be fulfilled)**
- Age: >18 (As per 10th certificate)
 - Medical: class-I (within 12 months validity)
 - Qualification: 10+2 Pass with Physics and Math
 - Knowledge: pass in DGCA's Air Regulation and Composite paper (within 30 months)
 - Others:-
 1. have valid RTR(A) from Ministry of Com.
 2. verification certificates in respect of qualification (10th and 12th) with original and attested certificates
 3. valid foreign license with verification from issuing authority.
 4. Valid class-I medical certificate of state of issue + Indian
 5. certified log book and attested respective flying statements (i.e. within preceding 5yrs, 6months & x-country)
 6. eight photograph imprinted with name at top

- On application date (Flying Requirements)**
 (Check from certified log book & CA-39 and with flying test performas/ certificates)
- **Within 5 years**
 1. total -200Hrs, 2. as PIC-100 Hrs, 3. as PIC cross-country -20Hrs (encl. list of cross-country sorties separately)
 4. one 300NM cross-country with 2 full stop landings
 5. Instrument time - 10Hrs (atleast 5 hrs on aircraft is must)
 - **Within 6 months**
 1. as PIC-15Hrs,
 2. PIC by Night - 5 Hrs (with atleast 10 take off & 10 landings)
 3. General flying test by day with three solo take off and landings each
 4. general flying test Night with three solo take off and landings each
 5. 250 NM VFR cross-country test by day with one full stop landing at other aerodrome
 6. 120 NM VFR X-country test by night (returning to point of dep. without landing)
 7. signal reception test report (six to eight word per minute- validity 6 months)
- NOTE 1. : For IR issue with CPL, submit following documents:**
1. as PIC-100Hr,
 2. as solo cross-country-50 Hr (encl. list of cross-country sorties separately)
 3. Instrument time 40 Hrs (actual on aircraft 20 hrs or more+ simulated 20 hrs or less)
- **Within 6 months**
 1. instrument time on actual aircraft - 5Hr,
 2. IR test report with two approaches on aircraft for which endorsement on license is requested.
- NOTE 2: For Multi endorsement on CPL:**
1. Record of ground training and pass result of technical exam
 2. Statement indicating at least 10 hrs of training on multi engine aircraft for which endorsement is requested (including test/ check),
- **Within 6 months**
 1. General flying test by day with three PIC take off and landings each
 2. General flying test Night with three PIC take off and landings each
 3. IR test report with two approaches on aircraft for which multi -endorsement on license is requested. (for Multi -IR only)

Above is checked and verified by designated officer + call for interview Sl. No. wise

Not satisfactory

Satisfactory

Papers returned to applicant with letter giving reasons for rejection for compliance of complete requirement and re submission (no fee refund)

Note:

1. Applicant has to meet all the requirements on the date of re-submission.
2. The papers will be returned to the individual or the flying club through which they were forwarded as per the request of individual.

License issued/
 dispatched
 by speed post &
 number displayed
 on DGCA's website

Note: For further details please go through the Aircraft Rules 1937 and CARs on the subject