



GOVERNMENT OF INDIA  
CIVIL AVIATION DEPARTMENT  
O/O DIRECTOR GENERAL OF CIVIL AVIATION

FCLC 3 of 2013

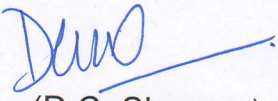
File No: 8/2/2008-L-II  
Date: 09<sup>th</sup> Oct., 2013

**Subject : Submission of application for issue / renewal of flight crew licenses and ratings – clarification regarding.**

The application for issue / renewal/endorsement of flight crew licenses and ratings are required to be submitted in the prescribed proforma which is available on the DGCA website. These proforma contain a declaration from the applicant regarding the correctness of the information provided by him and thereafter required to be signed by him.

2. It has been observed in some cases, that the applicants had handed over their documents to another person who in turn had filled the application and submitted to DGCA forging the signatures of the applicant.
3. In this regard, a public notice was issued by the Director General on 3<sup>rd</sup> February, 2011 warning the applicants not to entertain intermediaries and submit the application directly.
4. The matter was considered and a serious view has been taken by the competent authority. It is once again emphasised that the applicant should complete the application sign it and submit the same along with documents in DGCA without involving any intermediary. The application received without signatures shall be rejected. The applicants shall also liable for penal action in terms of provisions under Aircraft Rules, if at any stage it is determined that they had handed over the documents to intermediaries for submission in this office.

This issues with the approval of Director General.

  
(D.C. Sharma )

Director Operations (T & L)  
for Director General of Civil Aviation