



OFFICE OF THE  
**DIRECTOR GENERAL OF CIVIL AVIATION**

OPP. SAFDARJUNG AIRPORT, NEW DELHI – 110 003

TELEPHONE: 091-011-4635261  
4644768  
FAX: 091-011-4644764

TELEX: 31-74127  
TELEGRAMS: AIRCIVIL

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भारत सरकार  
नागर विमानन विभाग  
महानिदेशक नागर विमानन का कार्यालय  
सफदरजंग एयरपोर्ट के सामने  
नई दिल्ली - ११० ००३

**OPERATIONS CIRCULAR NO. 2 OF 2004**

**Subject: Recency Requirement for Pilot(s)-in-Command & Co-pilot(s) operating aircraft having all-up-weight not exceeding 5,700 kgs**

In order to enhance flight safety in Non-scheduled and General Aviation operations including State Governments and Flying Training Institutes, it has been decided to lay down the following recency requirements for all Pilot(s)-in-Command and Co-pilot(s) operating aircraft having all-up-weight not exceeding 5,700 kgs. These requirements shall also be applicable to pilots who exercise their privileges under Open Rating in terms of AIC 3 of 1985.

Sl.No.	Period of absence from flying	Requirement of Training/Checks
1.	More than 3 months but not exceeding 6 months.	Ground Refresher on Technical/Performance with qualified AME/Examiner on type. The Examiner shall make an endorsement to this effect in the Pilot's Log Book.  The pilots shall also update himself from the AME on type about the technical status of the aircraft and

		also familiarise himself with aircraft's cockpit layout (Instruments & Controls), performance and limitations and the operating speeds from the Pilot's Hand Book or the Operating Manual of aircraft.
2.	More than 6 months but not exceeding 12 months.	<p>Ground Refresher on Technical/Performance with qualified AME/Examiner on type. The Examiner shall make an endorsement to this effect in the Pilot's Log Book.</p> <p>Thereafter, the pilot shall undergo Familiarization Flying Training by Day or Night of a duration of not less than 00:45 hours with DGCA approved Examiner on type.</p> <p>In case of aeroplanes not equipped with dual controls, the pilot shall undertake solo flying for the same duration without any passenger on board.</p>
3.	Exceeding 12 months.	<p>Ground Refresher on Technical/Performance with qualified AME/Examiner on type. The Examiner shall make an endorsement to this effect in the Pilot's Log Book.</p> <p>Thereafter, the pilot shall undergo Familiarization Flying Training by Day or Night of a duration of not less than 00:45 hours followed by Skill Test by day and by night with DGCA approved Examiner on type. The Skill Test shall also include 3 take-off and landing each by day and by night.</p> <p>In case of aeroplanes not equipped with dual controls, the pilot shall undertake a minimum of two hours'</p>

		solo flying of which one hour shall be by night without any passenger on board. The two hours' solo flying shall include a minimum of 3 take-off and landing each by day and by night.
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Pilots who have undergone training on simulator as part of their initial endorsement will be required to do re-current training on a similar type/model/series Flight Simulator or Flight Training Device (FTD) at least once in two years. In case specific type simulator is not available, the re-current training can also be carried out on a similar Flight Simulator with prior approval of DGCA.

**Note :**

The Ground Refresher on Technical/Performance shall include review of Refresher of Aircraft Systems, Pilot's Flight Manual, Emergency and Abnormal situation. In addition, the pilot will refresh himself on General Meteorology, Climatology of Area of Operation, ATC Procedures, Operational Procedures, various Air Safety Circulars, Airworthiness Advisory Circulars and Operations Circulars issued by DGCA. These Circulars are available on DGCA website <http://dgca.nic.in> etc.

Yours faithfully,

**Sd/-**  
**(Capt Dilip Kharkar)**  
Chief Flight Operations Inspector  
for Director General of Civil Aviation

To

1. All Non-scheduled & General Aviation Operators including State Governments. and Flying Training Institutes.
2. PS to DG/ All JDGs.
3. All DDGs/ Directors at DGCA (Hqrs) and Regional Offices.