



GOVERNMENT OF INDIA
OFFICE OF THE DIRECTOR GENERAL OF CIVIL AVIATION
TECHNICAL CENTRE, OPP. SAFDARJUNG AIRPORT, NEW DELHI

CIVIL AVIATION REQUIREMENT
SECTION 2 - AIRWORTHINESS
SERIES 'L' PART VII
20TH JANUARY, 1992

EFFECTIVE : FORTHWITH

SUBJECT : PROCEDURE FOR RENEWAL OF AME'S LICENCE.

1. INTRODUCTION :

Revised Rules 61 of Aircraft Rules lays down period for which the AME licence will normally be valid and can be renewed thereafter by the Director General for a similar period on application provided that during the 24 months preceding the date of the application for the renewal of the licence, the holder has been engaged for a period totaling at least 6 months in aeronautical engineering either in practical maintenance or repair or in supervisory capacity or as a member of operating crew of aircraft.

This part of the CAR defines the procedure and the conditions for the renewal of the licences of engineers. The applicant has to apply to the Regional Airworthiness Office on form CA 68(a) along with the requisite fee. The applicant has to produce evidence for having been engaged in aeronautical engineering duties for a period of 6 months within the last 24 months preceding the date of expiry of the licence either in practical maintenance or repair or overhaul or in supervisory capacity or as a member of the operating crew of the aircraft. **In addition, the applicant has to produce satisfactory evidence of having undergone a refresher course since last renewal of his AME licence.**

Note;-No AME Licence will be renewed after 1st July 2001, unless the requirement of refresher course is met with. The guidelines on Refresher Course and the exemptions thereof are given in AAC 8 of 2000.

2 PROCEDURE

AMEs who are employed in an organisation

- a) imparting training to Pilots, Flight Engineers, Aircraft Maintenance Engineers
- b) production planning/ quality control departments of operators/ manufacturers/ maintenance agencies of aircraft and aircraft components and item of equipment;
- c) approved storage facility.

- d) as a member of the flying crew; will be considered to be engaged in duties as per para 1.2 above for the purpose of renewal of the licence. It may be noted that a person holding a licence cannot exercise the privileges of his licence unless he has worked (for the type of aircraft/engine/equipment for which his licence is endorsed) for 6 months within the last 24 months. AME's attention is drawn to CAR Series 'L' Part V in this regard.
- 2.2 The application has to be duly countersigned and certified by the employer/Quality Control Manager of the firm (pilot incharge of a flying club, if the application pertains to Chief Engineer) with the proper stamp and date accompanied by a medical fitness certificate from a registered medical practitioner.
- 2.3 The renewal of the licences may be withheld in case an enquiry for inspection failure is pending against the applicant.
- 2.4 Where the candidate's licence has lapsed for a period of more than 2 years the candidate will have to appear in the written paper followed by an oral check for the specific type of aircraft/engine/system for which his licence is endorsed, i.e. Paper IV of DGCA licence examination. If the applicant has got more than one endorsements on his licence he will have to appear in the specific papers in respect of all the endorsements in case he wants his licence to be re-validated for all the endorsements. The licence will be renewed from the date of the examination. Where a license has remained lapsed for period of more than one year but less than two years, an oral check will be conducted by the regional office and the licence will be revalidated from the date of oral check. If the licence has remained lapsed for a period of one year it will be renewed with a warning to the AME.
- In all the above three cases the AME has to give a certificate certified by the employer/Chief Engineer/QCM that he has not exercised the privileges during the period his licence remained lapsed. In case the AME is unemployed then such certificate from him will be accepted.
- In case the AME has exercised the privileges during the period his licence remained lapsed, disciplinary action will be initiated against him for his willful neglect of exercising the privileges while the licence remained lapsed.
- 2.5 The licence should be submitted to the regional office at least 15 days in advance to enable them to renew the licence in time. However, where the licence is submitted within one month of expiry it will be renewed from the date of the last validity provided the AME has not exercised the privileges.
- 2.6 The licence of AMEs who are working abroad will be renewed at the DGCA Hqrs. A copy of the application form for renewal is reproduced as Annexure I which could be copied by the AMEs for the purpose of submitting the application.

Sd/-
(N. Ramesh)
Deputy Director General of Civil Aviation
for Director General of Civil Aviation

GOVERNMENT OF INDIA DIRECTOR GENERAL OF CIVIL AVIATION			
APPLICATION FOR RENEWAL OF AIRCRAFT MAINTENANCE ENGINEERS LICENCE			
(Part - A)			
Full Name of applicant in block capitals			
Permanent address in block capitals			
Present address			
No. of Licence :			
Expiry Date			
(Part - B)			
Name of employer			
Date of joining			
Employed at			
Employed as			
Name & address of any other firm(s) with which you have been employed during the part 12 months			
Name of Employer	Employed as	Station	From To
Date on which you last performed the duties of a licenced Aircraft Maintenance Engineer			
The date of Refresher course (Enclose certificate from the employer/QCM)			
Have you an access to the set of Civil Aviation Requirements and Advisory Circulars			
Precise nature of employment since issue/last renewal of the licence			
<u>Details of Maintenance Experience</u>			
Airframe Maintenance Type of Airframe			
Airframe major repair and minor overhaul Type of airframe			
Engine Maintenance Type of engine			
Engine complete overhaul Type of engine			
Other duties - Type of equipment/VP Propeller accessories etc.,			
I, hereby declare that the above particulars are true in every respect, no inquiry is pending against me for any perfunctory inspection and that nothing has been concealed or withheld by me.			
Dated		Signatures of Applicant	
Enclosures			
Bank Draft No		dated	
Embassy Receipt			

(Part - C)	
(To be given by the Operator/Employer in favor of AMEs of Indian Nationality and working for organization/on aircraft not registered in India)	
Certified that Mr. _____ holder of AME Licence No. _____ is/was employed as _____ with us since _____ his performance in the above capacity has/had been found to be satisfactory	
Place : _____ Date : _____	Signatures & Official Stamp of Employer/Operator
(To be obtained from a Registered Medical Practitioner at least holding MBBS Degree)	
I have medically examined Mr. _____ whose signatures are given below. He has *no physical disabilities ----- *the following physical disabilities. AME's Signature _____ Doctor's Signature _____	
	Stamp _____ Doctor's Name _____ Designation _____ Registration No. _____ Date : _____
*Please deletes the portion not applicable	
INFORMATION & INSTRUCTIONS:	
<p>This form should be completed in all respects and forwarded to the Airworthiness Office of the Zone concerned accompanied by Crossed Bank Draft to cover the renewal fee of Rs. 100/-. In case of foreign nationals or Indian nationals residing in foreign countries, the form should be forwarded to the Airworthiness Directorate, Office of the Director General of Civil Aviation, East Blocks II & III, R K Puram, New Delhi-110066. The renewal fee may be sent through British postal order equivalent to Rs. 100/- in Indian currency or the fee may be deposited with Indian High Commission/Indian Embassy under the Head "136-Civil Aviation Services and Service-Fee-Fees for Technical Examination, issue/renewal of Licence". If an examination is required for such renewal, the applicant will be notified by the Airworthiness Office concerned and will be required to pay such additional fees as may be necessary under Rule 62 of the Aircraft Rules, 1937.</p>	