

Government of India
Office of the Director General of Civil Aviation
Opposite Safdarjung Airport, New Delhi.

F.No.D.15012/2/2010-C&G

New Delhi, the 27th July, 2010

TENDER NOTICE

Subject:- Annual Maintenance Contract for EPABX wiring networks. Telephone Instruments, installation of new extension lines in the DGCA Office, Opposite Safdarjung Airport, New Delhi.

Quotations in sealed cover are invited for Comprehensive Annual Maintenance Contract (CAMC) of Karel DS-200 Digital Wiring Networks, Telephone Instruments, installation of New Extension Lines and supply of New Telephone Instruments in the DGCA Office, Opposite Safdarjung Airport, New Delhi for the period of one year w.e.f. 01.09.2010 to 31.08.2011 on or before 06/08/2010. The details of works are as under:-

- (i) Comprehensive Annual Maintenance Contract (CAMC) of EPABX Karel DS-200 digital. The tenderer should be an authorized by the Intellicon for service in respect of this Make EPABX system. In this regard, a certificate should be submitted with quotation.
- (ii) Maintenance of wiring of telephone Network
- (iii) Maintenance of Telephone Instruments
- (iv) Rates for installation of New Extension Line(Per line)
- (v) Rates for telephone wiring with PVC Pipe fitting.
- (vi) Rates for New Telephone Instrument (per instrument Branded)

1. Please separately quote rates for maintenance of wiring of telephone network, maintenance of telephone instrument ,rates of installation of new extension line(per line), rates for telephone wiring (per ft.) with PVC Pipe fitting (per ft.)and rates for New telephone instrument(per instrument with Brand)

2. It shall be responsibility of the firm to maintain all the Telephone Lines in good working order and take prompt action to rectify the lines. The firm shall provide standby telephone instrument till the telephone instrument is got repaired by the firm in case of any delay.

3. No extra payment will be made for change/replacement of any part.

- 4 The firm shall take prior permission from the undersigned/
Section Officer, Cash & General Section for taking the any telephone instrument out of
the office premises for repairs .
5. The rates quoted by the firm will not be enhanced during the period of contract in any
case.
6. Monthly servicing of the EPABX System and telephone instruments with cleaning of
instruments or as and when asked for in emergent cases be got done by the experienced service
engineer. The wiring networks also required month servicing/checking by experienced service
engineer.
7. Annual Maintenance Contract for said work can be considered for renewal for further
period subject to satisfactory performance of the firm in the matter.
8. Payment shall be made on quarterly basis against submission of bill in triplicate along
with the satisfactory reports received from the users.
9. This office reserves the right to terminate agreement any time during its currency by
giving notice in writing in the event of service rendered by the firm found unsatisfactory.
10. The firm will have to deposit security money of Rs.10,000/- (Rupees Ten Thousand
only) in the form of FDR by a Nationalized Bank in the name of Accounts Officer, P&AO,
DGCA, Ministry of Civil Aviation, New Delhi, which shall be returned to the firm after
successful completion of the contract.
11. The quotation should be addressed in the name of Shri M.C. Pandey, Deputy Director
of Administration, Office of the Director General of Civil Aviation, Opposite Safdarjung
Airport, New Delhi-110003.

(M.C. Pandey)
Deputy Director of Administration
For Director General of Civil Aviation

Copy to:- NIC Centre. It is requested that tender notice may be put on in the
DGCA Web Site please.