

**Office of the Director General of Civil Aviation  
Opposite Safdarjung Airport,  
New Delhi-110003.**

By Speed post

D.14016/6/2006-C&G

28 November, 2006

To

As per list.

Subject:- Quotation for providing furniture for Training Academy in Central Examination Organisation.

Sir,

Office of the Director General, Civil Aviation, invites sealed quotations for purchase of following furniture items as per the specifications given against them during the course of currency of the contract:-

1. Computer Tables 3`x2` in size good quality/Teak wood having separate space for key board and two small boxes.
2. Marker Boards for writing as well as Screen for projector 18`x 6` .
3. Wooden partition 10`x 5 with margin of thickness of 2”& lamination.
4. Partition 5`x4` with margin of thickness of 2” and lamination Partition is to be made between 2 computers for separating two candidates.
5. Podium in teak wood with lacquer polish
6. Steel Book Shelves(with 4 shelves.
7. Centre table (4`x2`)
8. Table (6`x4`)
9. Steel Almirah
10. File Cabinet (4 shelves)
11. Low height wooden storage almirah for files.
12. Overhead wooden storage almirah.(Rates wherever possible may be given Sq.ft. of wood work as dimensions required may vary.)

The rate should be quoted separately for each item inclusive of all taxes as applicable and should not vary during the currency of the contract. The material should be of standard quality giving guarantee period.

The quantity of the items purchased at a time may vary depending upon on the need as and when arises.

Payments will be made on the basis of the actual supply and the bills may be submitted in three copies enclosing satisfactory report received from the receiver/user.

Quotation should be sent in sealed cover addressed to Shri M.C.Pandey, Deputy Director of Administration, Office of the Director General of Civil Aviation, Opposite Safdarjung Airport, New Delhi- 110003 on or before 12/12/2006.

DGCA reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

Yours faithfully,

(M.C.Pandey)  
Deputy Director of Administration  
For Director General of Civil Aviation.

Copy to:

Director of Airworthiness (Training) Central Examination  
Organisation, o/o The Director General of Civil Aviation, East  
Block 3, Level 3, R.K Puram, New Delhi for information,

2. NIC (alongwith floppy) for uploading on the website. This  
has the approval of Director (Finance/Administration)..